## Work Plan on Life Planning with the Career Life Planning (CLP) Grant 2014-2015

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| 1. To provide Career Education guidance and advice to all students in school | - The Career Mistress (CM) oversees the Career Team, revamps the Career Education Curriculum and adopts a whole school approach to cater for different developmental stages of students.  
- Each form has a minimum of 4 hours of Career Education in the Moral Education lesson and the morning assembly. | Teachers’ observation, questionnaires, students’ feedback | CM has 8 lessons released to revamp the curriculum and oversee the implementation of all Career Education programmes.                                                                                     |
| 2. To provide different dimensions of intervention in school to address the needs of students at different development stages | The Career Teachers (CTs)  
- Plan programmes targeting at individualized guidance for all F6 graduates based on various assessment tools.  
- Integrate Career Education into different KLAs, ECAs, OLEs and school environment.  
- Solicit the co-operation and help from different school personnel to help in the | Teachers’ observation, questionnaires, students’ feedback | CT1 – 2 lessons released  
CT2 – 5 lessons released  
CT3 – 4 lessons released  
CT4 – 2.5 lessons released  
(CT3 & CT4 released also from Form Teachers’ duties)  
A new GM recruited has 25% of his salary ($14,912.625×12=$178,951.5) paid by CLP Grant and became a new CT while relieving CT2 |
| 3. To enable students to explore, plan and manage their career plans through cooperation with external organisations | The Career Teachers (CTs)  
- Co-operate with external organisations to organise programmes to forge mentorship, develop Life Planning skills and ongoing evaluation and reflection | Feedback from questionnaires/interviews done by external organizations, alumni, teachers and students | $18,000 to buy service from a NGO. |
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| 4. To develop parents and all staff members in their awareness of how Life Planning can be implemented in a whole-school approach. | The Career Teachers (CTs)  
- Will invite a speaker to host a Staff Development Day about Life Planning.  
- Inviting parents to some Career-related events. | Questionnaires | $12,000 to pay for the speaker and related activities. |

**Legend:**  
KLA: Key Learning Areas  
OLE: Other Learning Experiences  
ECA: Extra-curricular activities  
NGO: Non-government organisations  
GM: Graduate Master