

S.K.H. TSANG SHIU TIM SECONDARY SCHOOL

Guidelines on School Uniform and Appearance

	Girls	Boys
	<ol style="list-style-type: none"> The style of girls' school uniform should follow the guidelines set by the school. The length of the dress should reach the knees. The waistband should be fastened properly. White underwear and white petticoat should be worn under the dress. 	<ol style="list-style-type: none"> A tip-collar, short-sleeved white shirt should be worn. The collar should not have buttons and not be narrow. The shirt should have a single pocket sewed with the school badge. Do up all buttons except for the one nearest to the neck. The shirt at the bottom should be put inside the trousers to show the belt. Trousers should be dark blue in colour, made of Terylene and be straight at the legs. No jeans, low-cut trousers and styles of 'carrot' or 'broad' legs of trousers are allowed. The shortest ones should cover the ankles. White underwear should be worn under the shirt.
	<ol style="list-style-type: none"> Prepare two sets of summer uniforms for changing. In cool weather, the school dark blue pullover or cardigan (with school name) may be worn. The longest length should be 30 cm measured from the middle of the knees. 	
	<ol style="list-style-type: none"> Same as items 1 & 2 (summer uniform) above. A square-collar dress with vest should be middle grey in colour with big folds, made of imitation wool reaching the knees should be worn. The winter uniform also includes a tip-collar, a long-sleeved white shirt (the collar should not have buttons and not be narrow), and the school tie. Cuff buttons and the waistband should be fastened properly. Middle-grey socks 	<ol style="list-style-type: none"> A long-sleeved white shirt (the collar should not have buttons and not be narrow) with a single pocket sewed with the school badge should be worn. Cuff buttons and the school tie should be fastened properly. The shirt at the bottom should be put inside the trousers. Boys should wear long imitation woollen trousers, middle grey in colour. (The other requirements are the same as item 2 of the summer uniform above).
	<ol style="list-style-type: none"> The school blazer is dark blue with dark blue buttons and school badge sewed on it. In winter, if the temperature is 15 °C or above (based on the highest temperature as announced in the weather forecast on that day), the school blazer may not be worn or brought to school. Scarves or gloves should be either dark blue or black in colour. In cold weather, girls may wear skin-colour silky stockings in addition to the long, middle-grey socks up to the knees. In winter, if the Hong Kong Observatory issues the "Cold Weather Warning" or the temperature at Shatin is below 13 °C (at 6:00 a.m.) a dark blue or black quilted jacket or coat may be worn in addition to the woollen cardigan or the school blazer. Long, middle-grey woollen trousers may be worn by girls, whereas the texture and guidelines should be the same as the boys'. 	
Hair	The hairstyle should be neat. Hair should be tied up or put into braids if its length exceeds the shoulders. Hair should not partially cover the face. Dyed hair is not allowed. Hair ornaments or ribbons should be dark blue or black in colour.	The hairstyle should be neat. Hair should not be too long. No permed or dyed hair is allowed. The length of hair should not reach eyebrows, ears and the collar.
Others	<ol style="list-style-type: none"> Each student should wear a neat school uniform when going in or out of the school entrance (including public holidays, participating in any extra-curricular activities or attending supplementary classes). Students should wear school uniforms neatly no matter inside or outside school in order not to damage the school reputation. P.E. uniforms should only be worn during P.E. lessons and should not be worn when going in or out of the school entrance. (The winter P.E. tracksuits may be worn when attending school to participate in activities during public holidays or Saturday). White socks should be worn (not low cut ped sock). For girls, middle-grey socks should be worn in winter. Black leather shoes with smooth surface (not made of patent or 'sand-grind' leather) should be worn. No tip toecaps, high heels or boots should be worn. Students are not allowed to bear long nail, make-up, rings, earrings, bracelets, ornamental necklaces and other accessories. If necklaces must be worn, they should be worn under the uniform. If a girl needs to wear an ear pin, only one ear pin is allowed for each ear and the ear pin must be transparent. Boys should wear black belts. All students should not wear white cotton shirts with hidden patterns no matter in summer or winter. No matter inside or outside school, the appearance should be kept neat and clean daily. Language and behaviour should follow the requirement of 'Be Self-disciplined, Courteous, and Rule-abiding'. Those who do not follow the "Guidelines on School Uniform or Appearance" mentioned above will be punished. For any enquiries on the texture, pattern and colour of school uniform, parents / students may consult staff at the general office. 	