

SKH Tsang Shiu Tim Secondary School

Work Plan on Life Planning with the Career Life Planning (CLP) Grant 2016-2017

Objectives	Strategies	Monitoring/Evaluation	Allocation of CLP Grant
1. To provide Career Education guidance and advice to <u>all</u> students in school	<ul style="list-style-type: none"> - The Career Mistress (CM) oversees the Career Team, revamps the Career Education Curriculum and adopts a whole school approach to cater for different developmental stages of students. - Each form has a minimum of 6 hours of Career Education in the Moral Education lesson and the morning assembly. 	Teachers' observation, questionnaires, students' feedback	Career Mistress (CaM) has 8 lessons released to revamp the curriculum and oversee the implementation of all Career Education programmes.
2. To provide <u>different dimensions of intervention</u> in school to address the needs of students at different development stages	<p>The Career Teachers (CTs)</p> <ul style="list-style-type: none"> - Plan programmes targeting at individualized guidance for all F6 graduates based on various assessment tools. - Integrate Career Education into different KLAs, ECAs, OLEs and school environment. - Solicit the co-operation and help from different school personnel to help in the implementation of Career Education and guidance 	Teachers' observation, questionnaires, students' feedback	<p>CT1 – 2 lessons released (another 9 lessons released by PDS)</p> <p>CT2 – 1 lessons released (another 5 lessons released by PDS)</p> <p>CT3 – 2 lessons released</p> <p>CT4 – 2 lessons released (CT4 released also from Form Teachers' duties)</p> <p>A CM recruited relieving CaM & a CT's of 10 lessons in total and relieving all teachers in a whole school approach has 100% of her salary</p>

			<p>(\$28,040×12 = \$336,480 + \$16,824(MPF) = \$353,304) paid by CLP Grant.</p> <p>A CM recruited relieving CT's 5 lessons and relieving all teachers in a whole school approach has 20% of her salary (\$5,608×12 = \$67,296 + \$3,364.8(MPF) = \$70,660.8) paid by CLP Grant</p> <p>A new CM recruited relieving all teachers in a whole school approach has 20% of his salary (\$5,340×12 = \$64,080 + \$3,204(MPF) = \$67,284) paid by CLP Grant.</p>
3. To enable students to explore, plan and manage their career plans through cooperation with <u>external organisations</u>	<p>The Career Teachers (CTs)</p> <ul style="list-style-type: none"> - Co-operate with external organisations to organise programmes to forge mentorship, develop Life Planning skills and on-going evaluation and reflection 	Feedback from questionnaires/interviews done by external organizations, alumni, teachers and students	\$100,000 to buy service from NGOs for F1 to F3 Career lessons.

Legend: KLA: Key Learning Areas
OLE: Other Learning Experiences
ECA: Extra-curricular activities
NGO: Non-government organisations
CM: Certificate Master
CaM: Career Mistress
CT: Career Teacher