

SKH Tsang Shiu Tim Secondary School

Work Plan on Life Planning with the Career Life Planning (CLP) Grant 2018-2019

Objectives	Strategies	Monitoring/Evaluation	Allocation of CLP Grant
1. To provide Career Education guidance and advice to <u>all</u> students in school	<ul style="list-style-type: none">- The Career Mistress (CM) oversees the Career Team, revamps the Career Education Curriculum and adopts a whole school approach to cater for different developmental stages of students.- Each form has a minimum of 6 hours of Career Education in the Personal and Social Education (PSE) lessons or Moral Education lessons and the morning assembly.	Teachers' observation, questionnaires, students' feedback	Career Mistress (CaM) has 2 lessons released to revamp the curriculum and oversee the implementation of all Career Education programmes.

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2. To provide <u>different dimensions of intervention</u> in school to address the needs of students at different development stages	<p>The Career Teachers (CTs)</p> <ul style="list-style-type: none"> - Plan programmes targeting at individualized guidance for all F6 graduates based on various assessment tools. - Integrate Career Education into different KLAs, ECAs, OLEs and school environment. - Solicit the co-operation and help from different school personnel to help in the implementation of Career Education and guidance 	Teachers' observation, questionnaires, students' feedback	1 teacher recruited relieving CT's lessons (salary and MPF = \$398,970) and 1 CLP Assistant funded by PSSSDF.
3. To enable students to explore, plan and manage their career plans through cooperation with <u>external organisations</u>	<p>The Career Teachers (CTs)</p> <ul style="list-style-type: none"> - Co-operate with external organisations to organise programmes to forge mentorship, develop Life Planning skills and on-going evaluation and reflection 	Feedback from questionnaires/interviews done by external organizations, alumni, teachers and students	\$181,900 to buy service from NGOs for all forms' CLP activities.

Legend: KLA: Key Learning Areas
OLE: Other Learning Experiences
ECA: Extra-curricular activities
NGO: Non-government organisations
CM: Certificate Master
CaM: Career Mistress
CT: Career Teacher