

## Proposed Programme Plan on Use of Capacity Enhancement Grant in 2014/15 School Year

Name of school: S.K.H. TSANG SHIU TIM SECONDARY SCHOOL

Means by which teachers have been consulted: Consultation followed by staff meeting

No. of operating classes: 30

Task Area(s)	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Teaching & Learning	To reduce teachers' workload so that they could have the capacity to facilitate effective implementation of SS curriculum	Employ 2 full-time teachers	<ul style="list-style-type: none"> <li>• Teachers to be relieved of some of the workload and be able to teach the SS curriculum more effectively</li> <li>• Individual students to be provided with more intensive care on a need basis</li> </ul>	From September 2014 to August 2015	*\$537,792 (2 teachers' yearly salaries + 5% MPF)	<ul style="list-style-type: none"> <li>• Teachers are able to conduct lessons more effectively.</li> <li>• More needy students are given more intensive care.</li> </ul>	<ul style="list-style-type: none"> <li>• Feedback from teachers on workload relief measure</li> <li>• Performance appraisal on the teachers</li> </ul>	Ms M.L. Leung, Mr Y.F. Chong

\* The shortfall in the overall payment of the two teachers' salaries will be covered by the school fund inclusive of OEBG.