

SKH Tsang Shiu Tim Secondary School

Work Plan on Life Planning with the Career Life Planning (CLP) Grant 2017-2018

Objectives	Strategies	Monitoring/Evaluation	Allocation of CLP Grant
1. To provide Career Education guidance and advice to <u>all</u> students in school	<ul style="list-style-type: none"> - The Career Mistress (CM) oversees the Career Team, revamps the Career Education Curriculum and adopts a whole school approach to cater for different developmental stages of students. - Each form has a minimum of 6 hours of Career Education in the Moral Education lesson and the morning assembly. 	Teachers' observation, questionnaires, students' feedback	Career Mistress (CaM) has 10 lessons released to revamp the curriculum and oversee the implementation of all Career Education programmes.
2. To provide <u>different dimensions of intervention</u> in school to address the needs of students at different development stages	<p>The Career Teachers (CTs)</p> <ul style="list-style-type: none"> - Plan programmes targeting at individualized guidance for all F6 graduates based on various assessment tools. - Integrate Career Education into different KLAS, ECAs, OLEs and school environment. - Solicit the co-operation and help from different school personnel to help in the implementation of Career Education and guidance 	Teachers' observation, questionnaires, students' feedback	<p>CT1 – 2 lessons released (another 8 lessons released by PDS)</p> <p>CT2 – 2 lessons released (another 2 lessons released by PDS)</p> <p>CT3 – 2 lessons released</p> <p>CT4 – 2 lessons released</p> <p>CT5 – 3 lessons released</p> <p>Two teachers, one Career Assistant recruited relieving CTs' lessons (salary and MPF = \$384,947).</p>
3. To enable students to explore, plan and manage	<p>The Career Teachers (CTs)</p> <ul style="list-style-type: none"> - Co-operate with external 	Feedback from questionnaires/interviews done	\$181,932 to buy service from NGOs for all forms' CLP

their career plans through cooperation with <u>external organisations</u>	organisations to organise programmes to forge mentorship, develop Life Planning skills and on-going evaluation and reflection	by external organizations, alumni, teachers and students	activities.
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Legend: KLA: Key Learning Areas
OLE: Other Learning Experiences
ECA: Extra-curricular activities
NGO: Non-government organisations
CM: Certificate Master
CaM: Career Mistress
CT: Career Teacher