

ANNUAL SCHOOL PLAN 2018/19

1. Major Concern: Enhancing the whole-school approach in Career Education

Strategies/Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
1.1 Enable students to acquire understanding of employability especially in interpersonal relationships	Sep. 18– Aug. 19	<ul style="list-style-type: none"> • Students have good understanding of employability and good manners and attitudes in interpersonal relationships 	<ul style="list-style-type: none"> • Surveys • Deliverables (essays, emails, speeches, daily communication etc.) 	<ul style="list-style-type: none"> • Career Teachers • All Teachers 	<ul style="list-style-type: none"> • External resources • PTA • Alumni
1.2 Empower Career Teachers to organize activities enhancing students' interpersonal relationships	Sep. 18– Aug. 19	<ul style="list-style-type: none"> • Junior students have basic understanding of social etiquette • Senior students have understanding of factors affecting interpersonal relationships 	<ul style="list-style-type: none"> • Surveys (workshops, class manners competitions etc) 	<ul style="list-style-type: none"> • Career Teachers • All Teachers 	<ul style="list-style-type: none"> • External resources • PTA • Alumni

1.3 Invite teachers to monitor students' progress in employability especially in interpersonal relationships	Sep. 18– Aug. 19	<ul style="list-style-type: none">• Teachers witness progress in students' interpersonal relationships	<ul style="list-style-type: none">• Pre-term and post-term questionnaires	<ul style="list-style-type: none">• Career Teachers• All Teachers	<ul style="list-style-type: none">• External resources• PTA• Alumni
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2. Major Concern: Implement a value education to cultivate students' attitude and values

Strategies / Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
2.1 Enhance students' positive attitudes and behaviours	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> A 5% decrease in the number of misbehaviours. 	<ul style="list-style-type: none"> Statistics of disciplinary cases. Feedback from Form Teachers in regular Form Teachers meeting. 	<u>Lam C.K.</u> Discipline team members	
2.2 Nurture students basic understanding to be serving leaders.	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> Students have basic understanding of the skills and attitudes as serving leaders 	<ul style="list-style-type: none"> Teachers' comments Student questionnaires of skills and attitudes as serving leaders. 	<u>Ma K.M.</u> Life education team Social affairs society CYC	
2.3 Enhance the positive, supportive and caring school climate	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> Students have active participation in the campaign. 	<ul style="list-style-type: none"> Teachers' comments Surveys 	<u>Ma K.M.</u> Life education team	

3. Major Concern: Support and care for students with mental health needs

Strategies/Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
3.1 Enhance mental health awareness in school	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> Students have updated knowledge on how to access mental health information. Students have a good understanding of risk factors and determinant mental health problems or disorders. 	<ul style="list-style-type: none"> Questionnaires Surveys Feedback collected from moral education evaluation meetings 	<u>Wong K. W.</u> Ma W. L. Yiu K. W. Ma K. M. Social worker and Counselling Team members	<ul style="list-style-type: none"> External resources Learning Support Grant
3.2 Provide support for teacher dealing with students with mental health needs	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> At least 6 teachers attend the relevant training courses. 60% of teachers with professional training are confident in identifying and supporting students with mental health needs. 70% of teachers agree the workshops/ seminars held on a Staff Development Day are useful in equipping them with necessary skills to deal with students with mental health needs. 	<ul style="list-style-type: none"> Questionnaires Questionnaires on the Staff Development Days CPD records 	<u>Wong K. W.</u> Ma W. L. Yiu K. W. Social worker Counselling Team members , Learning Support Team member	<ul style="list-style-type: none"> External resources Learning Support Grant

Strategies/Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
3.3 Provide support for students with mental health needs	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> • 60% of students with mental health needs understand and accept their strengths and limitations, and develop a positive mindset to face adversity. • 70% of students with mental health first aid training feel confident in helping schoolmates with mental health needs. 	<ul style="list-style-type: none"> • Questionnaires • Students' case records • Feedback from form teachers and subject teachers • Feedback collected from mental health first aid programmes. 	<p><u>Wong K. W.</u> Ma W. L. Yiu K.W. Social worker Counselling Team members And Learning Support Team members</p>	<ul style="list-style-type: none"> • Learning Support Grant • Educational psychologist • Integrated Education Assistant
3.4 Collaborate with parents of students with mental health needs.	Sep. 18 – Aug. 19	<ul style="list-style-type: none"> • Teachers of the Learning Support Team can make appropriate arrangement to cater students with mental health needs. 	<ul style="list-style-type: none"> • Feedback from parents concerned 	<p><u>Yiu K.W.</u> and Learning Support Team members</p>	<ul style="list-style-type: none"> • Learning Support Grant • Integrated Education Assistant