Proposed Programme Plan on Use of Capacity Enhancement Grant in 2026/27 School Year

Name of school: **S.K.H. TSANG SHIU TIM SECONDARY SCHOOL**

Means by which teachers have been consulted: **Consultation at staff meeting**

No. of operating classes: **30**

Task Area(s)	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Teaching & Learning	To reduce teachers' workload so that they could have the capacity to enhance curriculum development which can better cater for the diverse and special learning needs of students	Employ full-time/ part-time teachers and part-time teaching assistant	• Teachers to be relieved of some workload to plan and conduct more effective teaching and learning activities • Individual students to be provided with more intensive care on a need basis	From September 2026 to August 2027	***$996,420** (teachers' yearly and teaching assistant's salaries + 5% MPF)	• Teachers are able to conduct lessons more effectively • More needy students are given more intensive care	• Feedback from teachers • Performance appraisals of the teachers	Mr Chan PS (School Bursar)

***** The shortfall in the overall payment of the teachers' and teaching assistant's salaries will be covered by the school fund inclusive of EOEBG.